

Episcopal Church of the Holy Spirit
Vestry Meeting
Sunday, June 6, 2010 7 PM

Attending

Rev. Nancy Coon	Keith Jordan (Finance CMTE)	Brooks Elliott
Paul Williams	Penny Dear Dellana, Treasurer	Patricia Hall
Paul Greene	Carol Morehead	Rae McCartney
Ben Adair	Cindy Krudop	Maggie Castleman

- Minutes for May Meeting: (Approved with group vestry leader names removed from **Reporting of Feedback from Congregational Groups** section)
- Treasurer's Report for April: (Approved by e-mail)
- Discovery Day School Ministry Report: Carol gave a report on DDS. Summer program is in good shape with June camps full and July camps' enrollment still growing. See Update handout
- **Pledge Reaffirmations**
 - Vestry members did not receive any negative messages when getting in touch with congregants. There were no decreases in pledge amounts. Few cards were returned.
 - Paul W.'s suggestion for the Fall Stewardship Drive: those congregants who do not wish to be contacted by a vestry member will take packets and contact the Treasurer directly. If a card isn't received from a congregant, he/she will receive a call.
 - Paul G. suggested the need to adjust the list of pledging units to make it easy to know whom to call.
- **Discussion of Financial Reports and Proposed Adjustments:**
 - In an effort to help Vestry understand the budget totals, Paul W. [at the white board] lined out the actual income and projected income and actual expenses and projected expenses.
 - Paul G: be more conservative with promises
 - Penny: Penny stated that in her opinion projected income is materially overestimated. Expenses must be immediately reduced. If not, then the July and August payroll are at risk for being unfunded.
 - Keith: fixed expenses need to cut by \$12-14K, few variable expenses that can be controlled
 - Rae: In the future, we should have annual building maintenance to avoid having to put out fires as they come.
 - Paul G. proposed that the Vestry should look through the revised budget and be ready next month to suggest cuts. Should discuss Finance Committee suggestions line-by-line.

- **Words for Reflection**
 - Nancy
 - Feedback from Abide in Me Conference
 - August Retreat Date: Please bring calendars next month.
 - Building use during summer months
 - Concerts: donations/buildings
 - Will not use parish hall on Sundays during the summer; some projected savings on electricity.
 - Opening/Closing Church: June 20, 27, July 4. (Nancy will be away. Vestry must decide who will open and close church.)
 - Layton Younger 6/20 & 6/27, Rob Schneider 7/4 morning prayers.
 - Use the summer to contact and meet with the people on your list.
 - Jr. Warden - Rae: pipe leak repairs, sprinkler system repair, losing plants because of not watering, water bill increases, AC compressor repair
 - Chaplain - Maggie: wanted to know if group leaders found any of the “lost” church members. She will call each vestry member about the members on each list.

- Next Vestry meeting July 10th Vestry and Finance Committee Workshop: Exact times TBD, but Nancy hopes to start it by 8:30 AM.

Jeanne Payne
Clerk