Funeral Planning Sheet

Full Name of Deceased: _____

Date of Birth: _____ Date of Death: _____

Date of Service: _____ Time: _____

Priest-Officiant: _____ Assisting Clergy: _____

Funeral Home: _____ Contact Number: _____

☐ Burial Rite I (BCP 469) ☐ Burial Rite II (BCP 491)

Holy Eucharist? ☐ Yes ☐ No
If yes, which prayer? Rite I: ☐ Prayer I ☐ Prayer II
Rite II: ☐ A ☐ B ☐ C ☐ D

Will the remains/cremains be present for the service? ☐ Yes ☐ No

Bulletin: ☐ Outline ☐ Full-text

Prelude _____

Entrance Anthem or Hymn _____

Old Testament Reading _____

Psalm (or Hymn) _____

New Testament Reading _____

Hymn (or Psalm) _____

Gospel _____

Homily _____

Prayers: ☐ Prayers for a Vigil (BCP 465) ☐ Rite I (BCP 480) ☐ Rite II (BCP 497)

Offertory Hymn _____

Communion Music & Hymns _____

Commendation? ☐ Yes ☐ No

Processional Hymn, Anthem, or Canticle _____

Committal to follow? ☐ Yes ☐ No

Location:_____ Date:_____ Time:_____

Participants:

Musician(s)/Soloist _____

Ushers: _____

Pall Bearer(s): _____

Lector(s): _____

Prayers of the People:_____

Oblationers: _____

Chalice-bearers: _____

Acolytes:

Crucifer: _____

Torches:_____

Gospel Bearer:_____

Other:_____

How many pews reserved? _____ Est. Attendance _____

Altar flowers by the church? ☐ Yes ☐ No

Reception following? ☐ Yes ☐ No

If yes, Location: _____ Hosted by:_____

In lieu of flowers, gifts should be made to _____

Other Notes:_____

_____

_____

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